

Advance Registration Information

Advance Registration

Please follow these instructions for completing the Advance Registration Form on the facing page. Advance registration rates are valid until the deadlines shown on the form and are approximately 30% lower than the on-site fees shown on Page 10. Registration is required for all attendees, including session chairs and presenters. Only paid attendees will be admitted to the breakfasts, workshops, technical sessions, and Exhibition Hall. This form is not used for guest tour registration, which is described elsewhere in this Program Book. Each registrant must submit a separate form with payment. Registration by telephone is not available but for handicap, special needs, or information only, call 1-781-769-9750.

1 Methods of Registration

Individuals can register online, by FAX, or by mail. Those registering by mail should send their form in early enough to ensure the application is received by the deadline, otherwise on-site fees will be charged. If the registration is sent by FAX, do not send it by mail. Additional items can be added on site after advance registration.

2 Personal Information

For phone numbers outside the U.S., please include a country code. If you would like to receive information by email from the IEEE, MTT-S, or microwave companies, mark the appropriate boxes. An optional complimentary badge for one guest allows access to the Hospitality Suite, Plenary Session, and Exhibition Hall but does not allow access to technical sessions, Workshops, and Short Courses.

3 Membership

Check the boxes of all organizations of which you are a member. To receive IEEE member rates, enter your member number and present your IEEE card upon check in at the conference. Registrants who do not have a current IEEE membership card at check-in will be charged the nonmember rate. If you are not a member and wish to take advantage of the member rates, call 1-800-678-IEEE or visit www.ieee.org/services/join prior to registering.

4 Symposia

Microwave Week hosts three symposia: the International Microwave Symposium (IMS), the RFIC Symposium, and the ARFTG Conference. Select the conferences you wish to attend. Students, retirees, and IEEE Life Members receive a discount on registration fees. To qualify as a student, a registrant must be either an IEEE Student Member or a full-time student carrying a course load of at least nine credit hours.

- IMS technical sessions are held on Tuesday, Wednesday, and Thursday. Registration includes continental breakfast, admission to exhibits, abstract books, and a CD-ROM.
- RFIC technical sessions are held on Monday and Tuesday. Registration includes continental breakfast, admission to the RFIC Reception and exhibits, a digest, and a CD-ROM.

- ARFTG technical sessions are held on Friday. Registration includes breakfast, lunch, a CD-ROM, and admission to the ARFTG exhibition. ARFTG Conference member rates are available to both ARFTG and IEEE members.
- Microwave Week hosts the largest exhibition of its kind with over 400 companies. Exhibit-only registration is available on-site for \$20.

5 Extra CD-ROMs and Digests

Additional CD-ROMs and digests are available for purchase and pickup at the conference. After the symposium, digests and CD-ROMs will be available for purchase from IEEE.

6 Awards Banquet

The MTT-S Awards Banquet will be held on Wednesday from 19:30 to 22:00 at the Hilton Mid-Pacific Conference Center Coral Ballroom 4. The evening will include a fine dinner, awards presentation, and entertainment. Major Society awards will be presented.

7 Box Lunches

Optional box lunches are available for purchase by all attendees, but are especially convenient for those attending the Panel Sessions or Exhibition Hall during lunchtime, since dining alternatives in the vicinity of the Convention Center are limited. Purchase now, because on-site pricing will be higher. Sorry, but no refunds are possible since these lunches are preordered.

8 Workshops and Short Courses

The Workshop fee includes a CD-ROM and speakers' notes for that workshop. The Short-Course fee includes all instructor-provided material for that course. Full-day workshops, morning workshops, and morning short courses include continental breakfast, a box lunch, and refreshment breaks. Afternoon workshops include a box lunch and afternoon refreshments. The All-Workshop CD-ROM fee includes material for all workshops on one CD-ROM but does not include admission to any workshops.

9 Remittance

Individual remittance must accompany the registration form and is payable in U.S. dollars only, using a personal check drawn on a U.S. bank, traveler's check, international money order, or credit card (VISA, MasterCard, or American Express only). Personal checks must be encoded at the bottom with the bank, account, and check number. Bank drafts, wire transfers, cash, and purchase orders are unacceptable and will be returned. Make checks and money orders payable to "IEEE/MTT-S." Written requests for refunds will be honored if received by 4 May 2007. See Page 10 for the full refund policy.



Microwave Week Advance Registration



IMS · RFIC · ARFTG Honolulu, HI · 3-8 June 2007



1 Use the numbered instructions on the left as a guide to help you fill out the form below. Advance registration rates are available by FAX and mail until 4 May 2007 and online until 7 May 2007.

WWW www.mtt-registration.com **FAX** 1-781-769-5037 **Mail** MTT-S Registration
685 Canton St.
Norwood, MA 02062-2608

2

Name First Last

Affiliation Company Mail stop

Address Street

City State Postal code Country

E-mail

Telephone E-mails from IEEE and MTT-S? Industry?

Guest name First Last

3 Member of MTT-S ARFTG IEEE IEEE membership number

4

IMS	IEEE Member	Nonmember	Cost
All IMS sessions	<input type="radio"/> \$380	<input type="radio"/> \$565	\$ <input type="text"/>
All IMS sessions (no CD-ROM)	<input type="radio"/> \$330	<input type="radio"/> \$505	\$ <input type="text"/>
Single-day registration	<input type="radio"/> \$195	<input type="radio"/> \$280	\$ <input type="text"/>
Student, Retiree, Life Member	<input type="radio"/> \$60	<input type="radio"/> \$125	\$ <input type="text"/>

RFIC Symposium	IEEE Member	Nonmember	Cost
All RFIC sessions	<input type="radio"/> \$200	<input type="radio"/> \$300	\$ <input type="text"/>
RFIC Reception only	<input type="radio"/> \$50	<input type="radio"/> \$70	\$ <input type="text"/>

ARFTG Conference	IEEE or ARFTG	Nonmember	Cost
All ARFTG sessions	<input type="radio"/> \$200	<input type="radio"/> \$310	\$ <input type="text"/>
Student, Retiree, Life Member	<input type="radio"/> \$130	<input type="radio"/> \$130	\$ <input type="text"/>

5

Extra CDs and Digests	IEEE Member	Nonmember	Cost
IMS and ARFTG CD-ROM	<input type="text"/> × \$50	<input type="text"/> × \$100	\$ <input type="text"/>
RFIC Digest	<input type="text"/> × \$50	<input type="text"/> × \$100	\$ <input type="text"/>
RFIC CD-ROM	<input type="text"/> × \$50	<input type="text"/> × \$100	\$ <input type="text"/>

6

Awards Banquet	Cost per Ticket	Cost
Awards Banquet	<input type="text"/> × \$75	\$ <input type="text"/>

7

Lunch	Monday	Tuesday	Wednesday	Thursday	Cost
Box lunch	<input type="radio"/> \$20	<input type="radio"/> \$20	<input type="radio"/> \$20	<input type="radio"/> \$20	\$ <input type="text"/>

8 **Workshops and Short Courses**

Sunday	Monday	Friday
<input type="radio"/> WSA Full day	<input type="radio"/> WMA Full day	<input type="radio"/> WFA Full day
<input type="radio"/> WSB Full day	<input type="radio"/> WMB Full day	<input type="radio"/> WFB Full day
<input type="radio"/> WSC Afternoon	<input type="radio"/> WMC Full day	<input type="radio"/> WFC Full day
<input type="radio"/> WSD Full day	<input type="radio"/> WMD Full day	<input type="radio"/> WFD Full day
<input type="radio"/> WSE Full day	<input type="radio"/> WME Full day	<input type="radio"/> WFE Full day
<input type="radio"/> WSF Full day	<input type="radio"/> WMF Full day	<input type="radio"/> WFF Morning
<input type="radio"/> WSG Full day	<input type="radio"/> WMG Full day	<input type="radio"/> WFG Afternoon
<input type="radio"/> WSH Morning	<input type="radio"/> WMH Full day	<input type="radio"/> WFH Afternoon
<input type="radio"/> WSI Afternoon	<input type="radio"/> WMI Morning	<input type="radio"/> WFI Morning
<input type="radio"/> WSJ Morning	<input type="radio"/> WMJ Afternoon	<input type="radio"/> TFA Morning
<input type="radio"/> WSK Afternoon	<input type="radio"/> WMK Morning	<input type="radio"/> TFB Afternoon
<input type="radio"/> WSL Afternoon	<input type="radio"/> TMA Full day	<input type="radio"/> TFC Morning
<input type="radio"/> WSM Morning	<input type="radio"/> TMB Full day	<input type="radio"/> CFA Full day
<input type="radio"/> WSN Afternoon	<input type="radio"/> TMC Canceled	<input type="radio"/> CFB Full day
<input type="radio"/> WSO Morning	<input type="radio"/> TMD Afternoon	<input type="radio"/> CFC Morning
<input type="radio"/> WSP Afternoon	<input type="radio"/> CMA Morning	<input type="radio"/> CFD Full day
<input type="radio"/> TSA Full day	<input type="radio"/> CMB Full day	
<input type="radio"/> TSB Full day		
<input type="radio"/> TSC Full day		
<input type="radio"/> TSD Morning		
<input type="radio"/> CSA Full day		
<input type="radio"/> CSB Morning		

See the Workshop Section for a complete list of Workshops and Short Courses.

9

MasterCard VISA American Express Expiration date / Total remittance \$

Card number Signature

By submitting this form you acknowledge that you have read and understand the policies regarding methods of payment, registration, refunds, and requirements for proof of membership.

¹Reduced fees apply to students, retirees, and IEEE Life Members.

Total \$

On-Site Registration Information

On-Site Registration

On-site registration for all Microwave Week events will be available at the Hawaii Convention Center. Registration hours are:

Day	Time
Saturday, 2 June 2007	14:00–18:00
Sunday, 3 June 2007	07:00–18:00
Monday, 4 June 2007	07:00–17:00
Tuesday, 5 June 2007	07:00–17:00
Wednesday, 6 June 2007	07:00–17:00
Thursday, 7 June 2007	07:00–15:00
Friday, 8 June 2007	07:00–09:00

Exhibition-Only Registration

Exhibition-only registration is available on-site for \$20.

Guest Tour Registration

Registration for guest tours are handled at the Hospitality Suites and in the Hawaii Convention Center Lobby. Refer to the Guest Program section of this Program Book for further details.

Press Registration

Credentialed press representatives are welcome to register without cost, receiving access to technical sessions and exhibits. Digests are not included. The Press Room is located in HCC 328 on Tuesday through Thursday.

ARFTG Registration

Late on-site ARFTG registration will be available at the Hilton Mid-Pacific Conference Center on Friday from 07:00 to 11:00. If at all possible, please preregister earlier in the week to reduce the on-site workload.

Registration Fees

On-site registration fees are as follows:

Event	Member	Nonmember
IMS sessions	\$495 (\$75) [†]	\$740 (\$155)
IMS sessions (no CD-ROM)	\$425	\$630
Single-day registration	\$260	\$360
RFIC sessions	\$250	\$375
RFIC Reception only	\$60	\$80
ARFTG sessions	\$260 (\$165)	\$400 (\$165)
IMS and ARFTG CD	\$70	\$140
RFIC Digest	\$70	\$130
RFIC CD-ROM	\$70	\$130
Box lunches (per day)	\$25	\$25
Awards Banquet	\$90	\$90
Workshops (full day)	\$200 (\$135)	\$300 (\$135)
Workshops (half day)	\$150 (\$100)	\$225 (\$100)
All-Workshop CD-ROM	\$240 (\$150)	\$350 (\$150)
ARFTG Conference Compendium CD-ROM	\$105	\$140
ARFTG Workshop Compendium CD-ROM	\$70	\$105
Exhibition-only pass	\$20	\$20

[†]Student, retiree, and IEEE Life Member prices are shown in parentheses.

Refund Policy

Written requests received by 4 May 2007 will be honored. Refund requests postmarked after this date and on-site refunds will be granted only if an event is cancelled. This policy applies to registrations for the symposium sessions, Workshops, Short Courses, digests, extra CD-ROMs, Awards Banquet, and box lunches. Please state the preregistrant's name and provide a mailing address for the refund check. If registration was paid by credit card, the refund will be made through an account credit. An account number must be provided if the initial registration was done on-line. Address your requests to:

MTT-S Registration
685 Canton St.
Norwood, MA USA 02062-2608